

FLORIDA DEPARTMENT OF TRANSPORTATION
CONTRACTOR
FIELD PERFORMANCE REPORT

Contractor: Hicks Seal Coating and Striping, LLC

Contract: E2Y36

Evaluation Date: February 10, 2020

Type of Evaluation: Periodic Final

Category One

Pursuit and Timely Completion of Work

	Performance
The Contractor performed all work in an effective and expedient manner. The Department's expectations regarding timely pursuit and completion of the work were often exceeded.	Excellent <input checked="" type="radio"/>
Except for a few occasions, the Contractor completed all of the work within authorized timeframes. The Contractor consistently demonstrated sufficient efforts to complete work in a timely fashion. The Department's expectations regarding timely pursuit and completion of the work were usually met and sometimes exceeded.	Satisfactory <input type="radio"/>
The Contractor occasionally completed the work in a timely manner, but efforts were consistently less than adequate. Department involvement was required on more than one occasion to prompt the Contractor to complete the work.	Unsatisfactory <input type="radio"/>
The Contractor failed to complete the work in a timely fashion. On several occasions the Contractor failed to begin work in a timely fashion, and the Contractor made little effort to correct deficiencies. Substantial Department involvement was required to prompt completion of the work, including written correspondence advising the Contractor of potential default. Expectations were not met.	Poor <input type="radio"/>

Notes & Comments

The Contractor's pursuit of the work was outstanding as the job was completed in advance of the time specified in the contract. Experience and a clear understanding of the Scope of the Work were exhibited as the project was concluded in two days. Their sequence of operation was performed in a safe and expedient manner which displayed the organizational skills of the Contractor. Expectations were far exceeded.

Category Two

Maintenance of Traffic (MOT) & Safety Operations

	Performance
MOT setups and compliance were proper with no correctable complaints from Department personnel and/or traveling public. No incidents or injuries occurred within work zones due to improper MOT. Qualified MOT personnel were present at all times. Expectations were exceeded, Contractor often went above and beyond FDOT Design Standard requirements to ensure safety for both work crews and traveling public.	Excellent <input checked="" type="radio"/>
MOT setups and compliance were mostly proper with few correctable complaints from Department personnel and/or traveling public. No incidents or injuries occurred within work zones due to improper MOT. Qualified MOT personnel were present. Expectations were met and exceeded occasionally.	Satisfactory <input type="radio"/>
MOT setups and compliance were at times achieved, but there were several complaints and/or incidents of non-compliance. No major incidents or injuries occurred within work zones due to improper MOT. Qualified MOT personnel were usually present. Some involvement from Department personnel was required on a few occasions. Expectations were not consistently met.	Unsatisfactory <input type="radio"/>
Proper MOT deployment and overall compliance was lacking. Numerous correctable complaints from Department personnel and/or traveling public were noted. An incident with injuries may have occurred within the work zone due to improper MOT. Qualified MOT personnel were seldom on site or in close proximity to the work site. Expectations were not met.	Poor <input type="radio"/>
N/A (To be used when MOT was not necessary or included in the contract).	N/A <input type="radio"/>

Notes & Comments

Safety was of the utmost importance as all MOT setups were in compliance with the Standard Plans. Their Worksite Traffic Supervisor was onsite at all times to setup the devices properly and monitor the work zone continuously. The Contractor impressed us with how conscientious and prideful they were with safety as no correctable actions were needed and no complaints were received from the traveling public.

Contractor: Hicks Seal Coating and Striping, LLCContract: E2Y36Evaluation Date: February 10, 2020**Category Three****Timely and Complete Submittal of Documents and Reports**

	Performance
Written correspondence and documentation were error free and critical dates were met.	Excellent <input type="radio"/>
Contractor adequately followed the contract from a written correspondence perspective. Quality in relation to written correspondence was good with few errors.	Satisfactory <input checked="" type="radio"/>
Department personnel encountered issues with the overall quality of the written correspondence or overall timeliness of contract document submittal.	Unsatisfactory <input type="radio"/>
Overall quality control from a correspondence/paperwork aspect was not met. Excessive prompting from Department personnel for required documentation was required and the correction of substandard/ low quality work was necessary. Contractor failed to submit required documents such as Form 21-A within allowable time.	Poor <input type="radio"/>
Notes & Comments	
Adequate contract terms were followed in relations to written correspondence and documents. Requests by the Department were made to submit Form 21-A and the General Liability insurance; otherwise, we received the invoices, Supplemental Agreement and Mix Design in a timely manner. We were very satisfied with the their paperwork.	

Category Four**Overall Quality Control, Environmental Compliance, and Compliance with Contract Requirements**

	Performance
Contractor followed all of the requirements/conditions of the contract with superior quality in accordance with FDOT Standards and Specifications (including environmental issues if applicable). Contractor was self-sufficient requiring no help from the Department.	Excellent <input checked="" type="radio"/>
Contractor consistently performed quality work operations according to the contract with few errors.	Satisfactory <input type="radio"/>
Overall quality control in the field was not consistently met. Department personnel were often required to prompt the Contractor for correction of substandard or low quality work.	Unsatisfactory <input type="radio"/>
The Department identified notable errors and failures to meet contract requirements. Overall quality control was only met on occasion.	Poor <input type="radio"/>
Notes & Comments	
Outstanding results were produced as smooth transitions over the milled and resurfaced areas were the outcome. The thermoplastic and RPM's were installed properly with no notable errors. The Department requested repairs for an additional section of roadway and the Contractor provided the same excellent quality of work. Their experience spoke volumes which was beneficial to the traveling public.	

Contractor: Hicks Seal Coating and Striping, LLCContract: E2Y36Evaluation Date: February 10, 2020**Category Five****Interaction, Coordination, and Cooperation With Department Personnel, Traveling Public, Other Contractors, Property Owners and Other Governmental Agencies**

	Performance
Interaction with Department personnel was outstanding; no complaints from the traveling public or adjacent property owners were noted. The Contractor handled any issues that arose, notifying the Department of the outcome. Positive feedback from the public was noted. Expectations were often exceeded.	Excellent ●
Few, if any, complaints from the traveling public or adjacent property owners were noted. When a concern was expressed, the Contractor was quick to resolve it. Positive interaction with Department personnel with some positive feedback from the public was noted. Expectations were always met and occasionally exceeded.	Satisfactory ○
Some complaints from outside parties and Department personnel were noted (mostly minor in nature). Most complaints were handled in a timely manner. Expectations were not consistently met.	Unsatisfactory ○
Numerous complaints were received about work operations, staging of equipment, and/or poor attitude. The Contractor repeatedly failed to follow instructions; communication and cooperation was inadequate.	Poor ○
Notes & Comments	
The Contractor had a professional and courteous attitude throughout the entirety of the contract. We proposed a Supplemental Agreement for additional work and they accepted. Due to the request of a business owner, the work was delayed for four months. The Contractor consented with the provisions and was ready to begin work once advised by the Department. They displayed excellent work ethics.	

Category Six**Disadvantaged Business Enterprise (DBE) Reporting**

	Performance
Contractor's staff was very well qualified and capable to address sufficient utilization of the Equal Opportunity Compliance (EOC) System application to collect, review, and report any DBE commitments/payments. Periodic checks of the EOC System by Department personnel revealed no issues and no follow up with the Contractor in regard to DBE issues was required.	Excellent ●
Contractor's staff sufficiently utilized the Equal Opportunity Compliance (EOC) System to adequately collect, review and report DBE commitments/payments. Periodic checks of the EOC System by Department personnel revealed very few issues and minimal follow up with the Contractor in regard to DBE	Satisfactory ○
Contractor demonstrated little interest in utilizing the EOC system to collect, review, and report any DBE commitments/payments. Requests for the Contractor to utilize the system were repeatedly made by Department personnel and follow up with the Contractor was often required.	Unsatisfactory ○
Contractor failed to adequately report DBE commitments/payments. Requests for the Contractor to correct errors within the system were repeatedly made by the Department; excessive/recurring assistance to the Contractor was necessary.	Poor ○
N/A (To be used when the Contractor is exempt from DBE reporting requirements.)	N/A ○
Notes & Comments	
A well-qualified staff input the DBE information into the Equal Opportunity Compliance (EOC) system. All data was reported in a timely and exceptional manner as no issues were discovered. The Contractor far exceeded expectations in this area of responsibility.	

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Overall Score: 97

Summary

This Contractor's mannerism was considerate and professional. They understood the importance of safety and worked diligently to ensure MOT was in compliance with the Standard Plans. All work was completed in a timely manner and the EOC system was utilized as intended as the DBE data was reported accurately. Requests for paperwork were made by the Department and the Contractor quickly responded. We are/were extremely pleased with the end results as the improvements to our roadways enhanced the ride ability for the traveling public.

Pursuit and Timely Completion of Work Excellent

Maintenance of Traffic (MOT) & Safety Operations Excellent

Timely and Complete Submittal of Documents and Reports Satisfactory

Overall Quality Control, Environmental Compliance, and Compliance with Contract Requirements Excellent

Interaction, coordination, and cooperation with Department personnel, traveling public, other contractors, property owners and Government agencies Excellent

Disadvantaged Business Enterprise (DBE) Reporting Excellent

Submitted By: [Redacted]
Project Manager Date

CONTRACTOR _____ Date

Reviewed By: [Redacted]
Cost Center Manager Date

Reviewed By: [Redacted]
District Maintenance Engineer Date

- COPIES:
- Contractor
- Project File
- District Maintenance Engineer - Original
- Cost Center Manager



Florida Department of Transportation
EOC Contract Prime Details
Contract : E2Y36

Prime	Begin Effective Date	End Effective Date	Vendor Category	DBE Participation	Grade Only?	Locked?
HICKS SEAL COATING & STRIPING L	03/27/2019		CONST	Submitted with No DBE Participation	N	*